

INFORMATION PACKET

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Friday, March 5, 2021



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

March 9, 2021 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Community Promotions Funding (Part 1)	Direction Requested	20 min	4:35
Parking on Parkways & Parking Manual Follow-up	Direction Requested	30 min	4:55
Council Review of Proposed Fiscal Year 2020-2021 Budget Amendment #4	Move Forward for Approval	20 min	5:25
Tobacco Ordinance Amendment	Move Forward for Approval	20 min	5:45
Agenda Review		20 min	6:05
Legislative Review		20 min	6:25
Council Around the Table		10 min	6:45
Approximate Ending Time:			6:55

March 16, 2021 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting Aquatics & Rec Fee Update					
Pre-meeting NAPA Integrated Business Solutions (IBS) Two Year Summary & Contract Renewal					
Public Hearing: Amending Section 13.04.060 of the Casper Municipal Code. 1st reading		N			
Public Hearing: Vacation and Replat Creating Central Services Addition No. 2. 1st reading		N			
Public Hearing: Adoption of fiscal year 2020-2021 Budget Amendment #4		N			
Repealing Ordinance No. 54-00 as Codified by Article IV, Chapter 9.40 of the Casper Municipal Code Titled "Sale of Nicotine Products". 3rd Reading - (postponed at March 2nd meeting to date certain)			N		
Vacation and Replat Creating Trails West Estates No. 4 Addition, a Zone Change of Said Subdivision, and the Trails West Estates No. 4 Subdivision Agreement. 3rd Reading			N		
Creation of Local Assessment District 158 - Coates Road Surfacing Improvements. 3rd Reading (Exhibit for Carter to display)			N		
Authorizing a Memorandum of Agreement, Quitclaim Deed, and Drainage, Utility and Access Easement with the Wyoming Department of Transportation for Construction Activities for the South Poplar Street and West 1st Street				C	
Authorizing an Agreement with Installation and Service Company, Inc., in the Amount of \$294,300, for the 2021 CPU Asphalt Repair Project.				C	
Exec Session: Litigation					

The Grid

A working draft of Council Meeting Agendas

March 23, 2021 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Second Sheet of Ice Feasibility Study	Direction Requested	30 min	4:35
Ford Wyoming Events Center Update	Information Only	20 min	5:05
Community Promotion Funding (Part 2)	Direction Requested	40 min	5:25
Capital Budget Review	Direction Requested	60 min	6:05
Agenda Review		20 min	7:05
Legislative Review		20 min	7:25
Council Around the Table		10 min	7:45
Approximate Ending Time:			7:55

April 6, 2021 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Amending Section 13.04.060 of the Casper Municipal Code. 2nd reading			N		
Vacation and Replat Creating Central Services Addition No. 2. 2nd reading			N		

April 13, 2021 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Fort Caspar Seasonal Hours/Closure	Direction Requested	40 min	4:35
2021 International Building Code	Direction Requested	30 min	5:15
Agenda Review		20 min	5:45
Legislative Review		20 min	6:05
Council Around the Table		10 min	6:25
Approximate Ending Time:			6:35

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Strategic Plan			2021
Roof Inspections			
Formation of Additional Advisory Committees			
Mike Lansing Field Update			Fall of 2021
Missing Persons			Summer 2021
Bus Stop Safety/Shoveling - Public Awareness			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Council Goals & Objective - Part 2			

Staff Items:

Limo Amendment			
Sign Code Revision			
Blood Borne Pathogens			
Budget Review			May 17 & 19, 2021
Final Public Participation Plan			April 27, 2021
GIS Demo			

Potential Topics-- Council Thumbs to be Added:

Resolution for Removal of Majestic Trees?			
Handheld Device Use While Driving?			

Future Regular Council Meeting Items:

Tentative Budget to Council (to be published in minutes)			May 11, 2021
Summary of Proposed Budget Submitted to Council (published in minutes)			June 1, 2021
Establish Public Hearing for City Budget for 6/15/21			June 1, 2021
Public Hearing: FY22 Budget Adoption/Action on Resolution/Publication			June 15, 2021

Retreat Items:

Economic Development and City Building Strategy



COMMUNITY DEVELOPMENT
DEPARTMENT

State of Wyoming

City of Casper

200 N David Street, Phone: (307) 235-8264

Building Department

February 2021 Report



Type of Permit	Number of Permits	Fees	Valuations
Rem-Residential	4	\$2,171.00	\$217,000.00
New-Residential	7	\$14,203.00	\$1,832,775.00
Rem-Basement	7	\$1,349.00	\$75,000.00
Rep-Res-Misc	4	\$3,248.00	\$447,750.00
New-Storage Bldg	1	\$174.00	\$8,787.45
Rep-Re-Roof	12	\$1,810.00	\$79,229.72
Add-Other	4	\$8,726.02	\$823,582.00
Rem-Garage	1	\$104.00	\$2,500.00
Rem-Commercial	9	\$8,213.25	\$613,000.00
Rem-Bathroom	1	\$174.00	\$8,500.00
Rem-Kitchen	1	\$647.00	\$65,000.00
Dem-Residential	1	\$200.00	\$0.00
		52	\$41,019.27
			\$4,173,124.17

Electrical Permits Issued	Fees Invoiced
65	\$12,713.20

Mechanical Permits Issued	Fees Invoiced
49	\$12,869.60

Plumbing Permits Issued	Fees Invoiced
72	\$8,174.00

Single Family Houses YTD			February Single Family Houses		
2020		7	2020		2
2021		11	2021		7



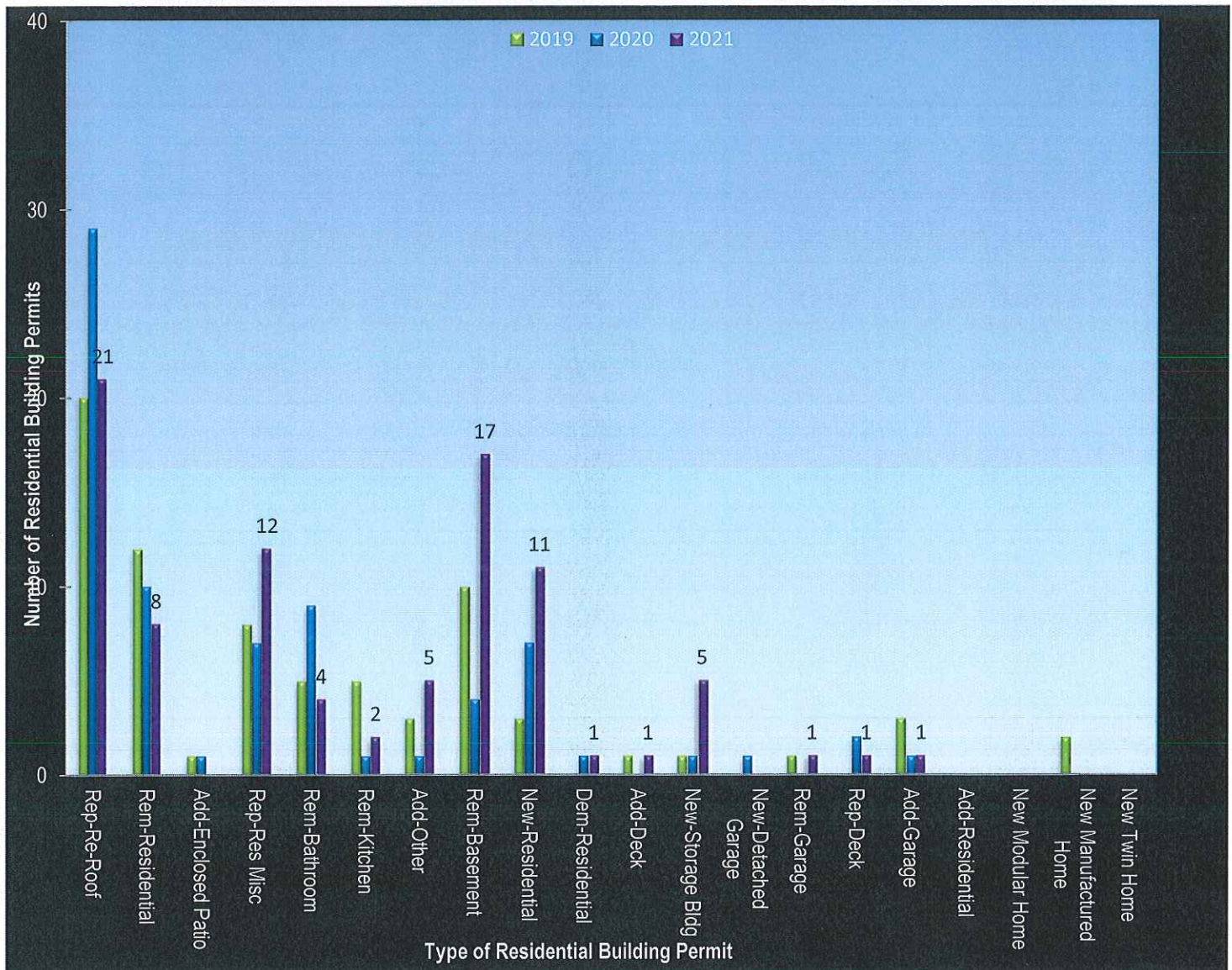
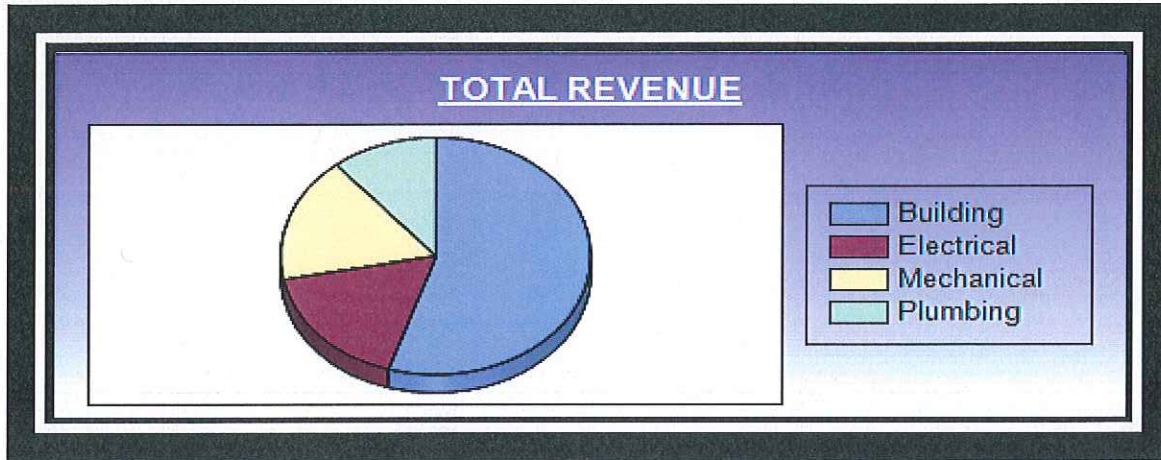
COMMUNITY DEVELOPMENT
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Building Department

February 2021 Report





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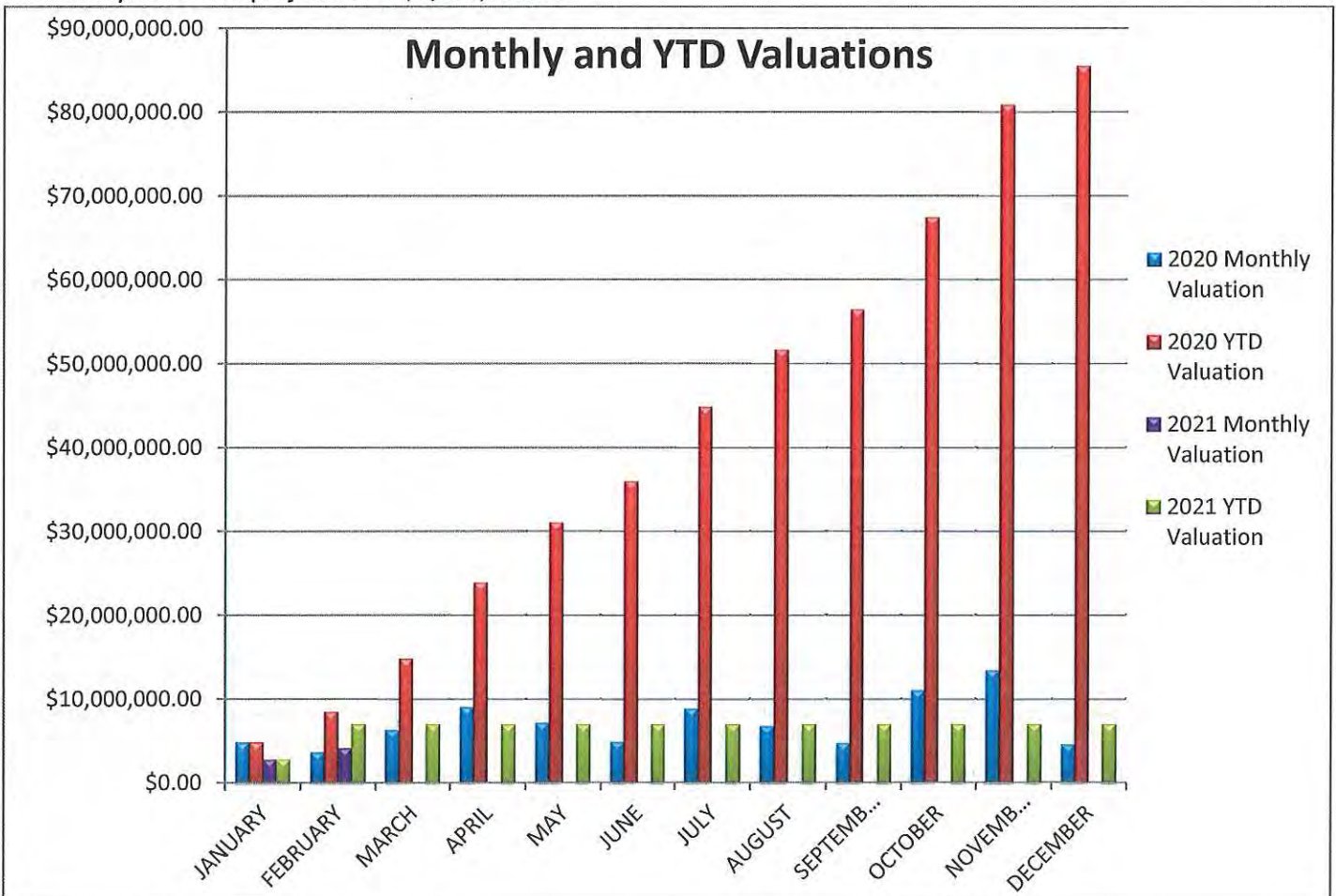
February 2021 Report



MONTH	2020 Monthly Valuation	2020 YTD Valuation	2021 Monthly Valuation	2021 YTD Valuation
JANUARY	\$4,816,153.00	\$4,816,153.00	\$2,817,261.95	\$2,817,261.95
FEBRUARY	\$3,662,654.68	\$8,478,807.68	\$4,173,124.17	\$6,990,386.12
MARCH	\$6,335,044.95	\$14,813,852.63		\$6,990,386.12
APRIL	\$9,080,830.76	\$23,894,683.39		\$6,990,386.12
MAY	\$7,155,704.08	\$31,050,387.47		\$6,990,386.12
JUNE	\$4,914,024.14	\$35,964,411.61		\$6,990,386.12
JULY	\$8,881,976.97	\$44,846,388.58		\$6,990,386.12
AUGUST	\$6,777,177.06	\$51,623,565.64		\$6,990,386.12
SEPTEMBER	\$4,784,846.18	\$56,408,411.82		\$6,990,386.12
OCTOBER	\$11,035,218.95	\$67,443,630.77		\$6,990,386.12
NOVEMBER	\$13,439,794.55	\$80,883,425.32		\$6,990,386.12
DECEMBER	\$4,586,294.70	\$85,469,720.02		\$6,990,386.12
	<u>\$85,469,720.02</u>	<u>\$85,469,720.02</u>	<u>\$6,990,386.12</u>	<u>\$6,990,386.12</u>

LARGE VALUATIONS:

February 2021 - No projects over \$1,000,000.00



**2021 Monthly Inspections
February 2021**

Inspector	Building Inspections	Electrical Inspections	Plumbing Inspections	Mechanical Inspections	Plan Reviews	Consults, Gray Slips, Miscellaneous	Total Inspections and Plan Reviews
Lonnie Genoff	1		118	64		3	186
Justin Scott	124	1			10		135
Shawn Barrett	3	66			4		73
Dan Elston	27		13	4	6	9	59
Russ Lutz		87			2		89
							0
Monthly Total	155	154	131	68	22	12	542

YTD Totals	274	287	236	105	42	46	990
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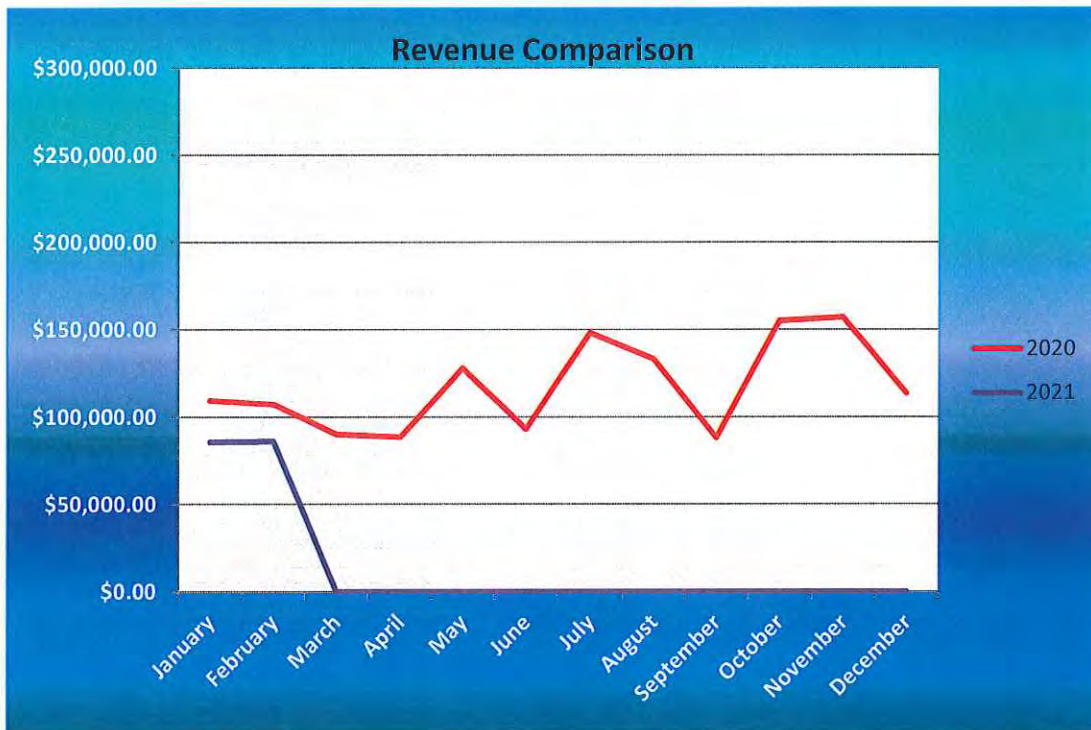
COMMUNITY DEVELOPMENT DEPARTMENT

State of Wyoming
City of Casper
200 N David St Phone: (307) 235-8264



Building Department
Revenue Collected
February 2021 Report

Table with 3 columns: Month, TOTAL REVENUE FOR 2020, TOTAL REVENUE FOR 2021. Rows list months from January to December with corresponding revenue values.



Handwritten signature of Dan Elston

Dan Elston: Building Official



COMMUNITY DEVELOPMENT
DEPARTMENT

CITY OF CASPER

200 North David Street
Casper, WY 82601-1862
Phone: (307) 235-8241
Fax: (307) 235-8362
www.casperwy.gov

Memo to: Liz Becher; Community Development Director

From: Dan Elston, City Building Official
Craig Collins, AICP, City Planner

Subject: January 2021, Commercial Development Report

Date: 02-18 -2021

Permitting Update:

For the month of January, 4 building permits for single family homes were issued. To date, 4 building permits have been issued for single family homes compared to 5 for the same period last year. The Building Division issued 55 building, 71 Electrical, 51 Mechanical and 83 Plumbing permits with fees totaling \$85,620.34. This is down \$23,796.34 for the calendar year. Overall, the Building Division's value of construction for January was \$2,817,261.95 which is down \$1,998,891.05 for the same period last year. Looking at 2020 January report there were 11 commercial remodel permits issued for \$1,388,866.00 and 1 commercial addition permit issued for \$1,316,790.00. This January there were no commercial permits issued in January, this would account for the \$1,998,891.05 downturn. Keep in mind this is an election year with a new administration which could account for a delay in commercial construction.

Inspection Update:

The Building Division completed 119 building, 133 electrical, 105 plumbing, 37 mechanical, 34 grey slip/consult inspections, and 20 plan reviews for the month of January.

Commercial Construction Update:

Below is a breakdown of the 10 major commercial projects that are in progress:

- State Office Building (444 West Collins) Interior framing is complete, mechanical, electrical and plumbing rough-ins are complete in areas C and B, continuing in area A. Penthouse mechanical piping is in process. Drywall is complete in areas B and C and approximately 67% complete for the total building. Exterior brick/masonry is complete. Estimated completion date is December of 2021. This project is on schedule at this time.
- Boyd Ave. Church Gym (2225 CY Ave.) final interior finishes in process.

- Retina Center remodel (307 S. Jackson) Final finishes in process.
- Meadowlark Senior Affordable housing (Coffman and Outer Drive) Roofing complete, exterior finishes in process, interior mechanical, electrical and plumbing in process. Drywall in process.
- NCHS Natatorium (930 S. Elm) Basement floors and backfill in process, estimated completion date is fall of 2021. Exterior CMU walls are in process.
- Fuzzies Tacos (Plaza Dr.) site work in process, foundation caissons complete. Plumbing underground in crawlspace complete. Structural steel is complete. Late summer opening.
- Rocky Mountain Carwash (Tranquility Way) Foundation is complete, site work in process. Underground plumbing in process.
- Rescue Mission Discipleship housing (600 E. A St.) footing/foundation complete for Men's Building. Site utilities in process. Plumbing underground complete on Men's Bld., Foundation complete on Women's bld.
- YMCA Natatorium (1611 Casper Mtn. Road) Caissons complete, foundation walls in process. Underground plumbing in process. Estimated completion is Winter of 2021/2022
- Franks Butcher Shop & Liquor (CY Ave. Old T-J's Bar) Framing and exterior sheathing complete, interior framing in process.

Projects Completed:

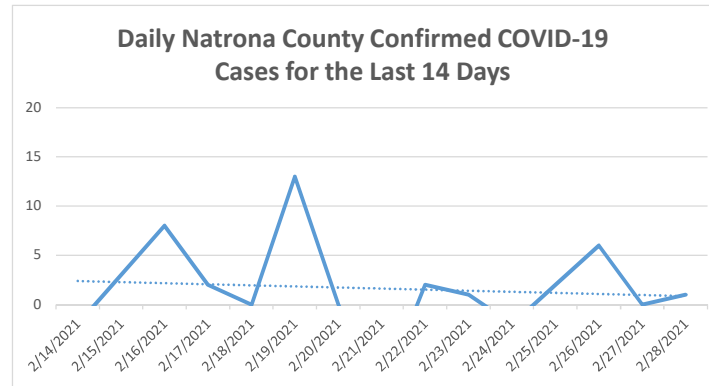
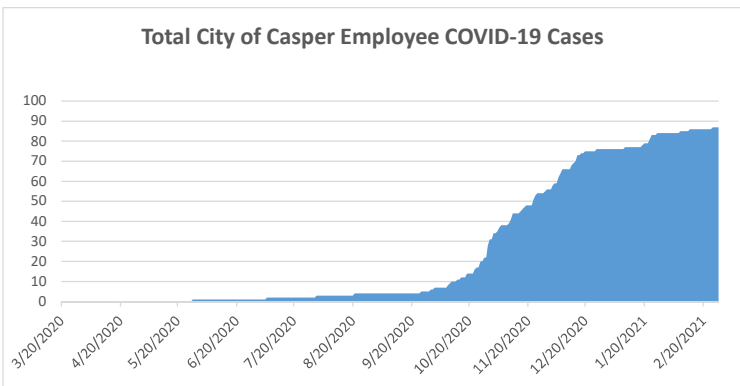
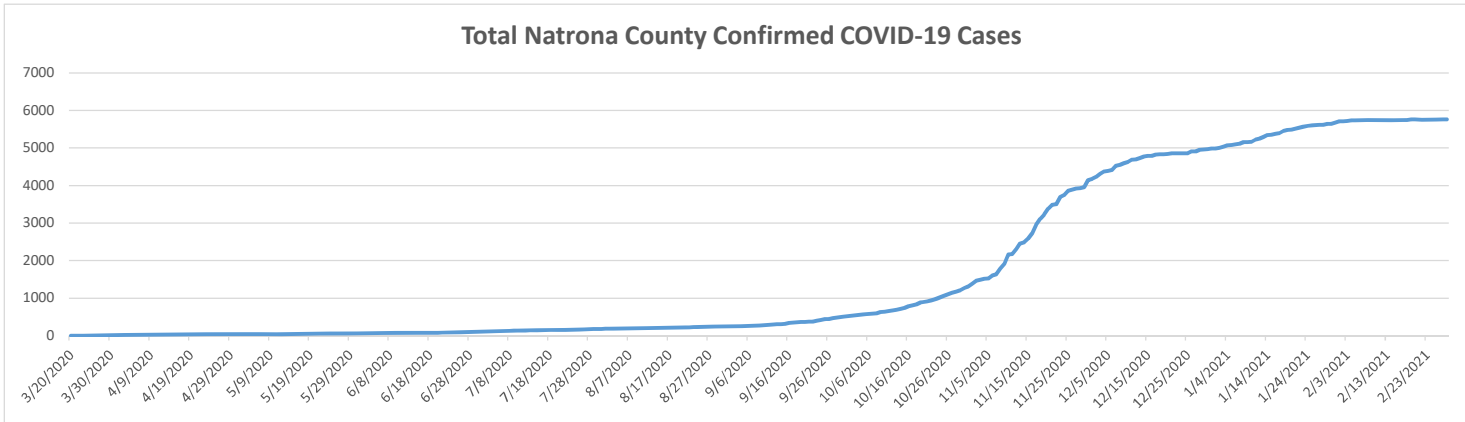
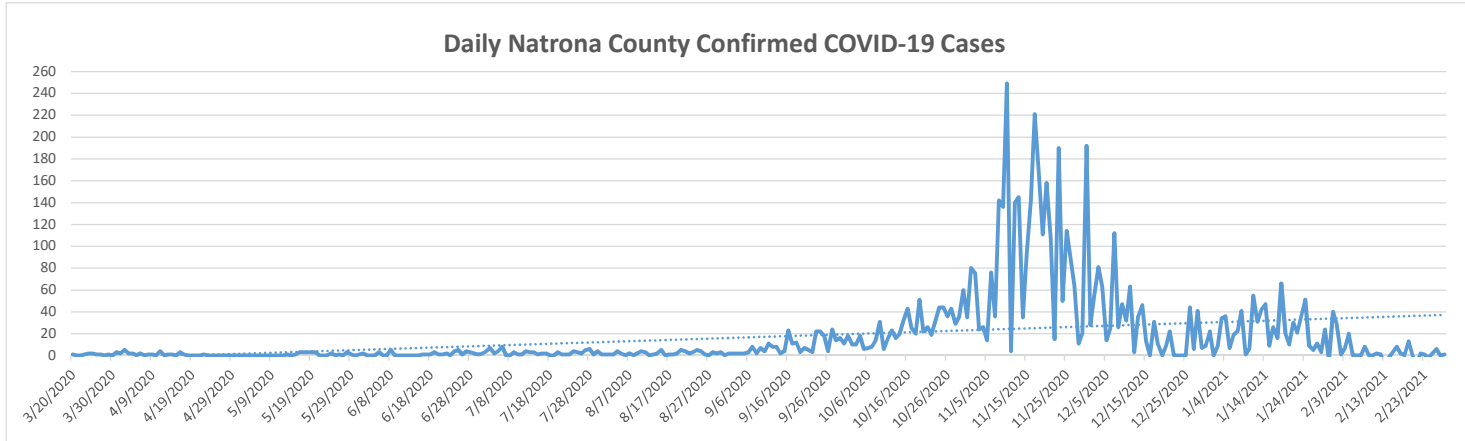
- Wells Fargo Bank Remodel (3500 CY Ave.)
- Wyoming Medical Center Triage Remodel (1233 E. 2nd St.)
- McGinley Office Building (124 E. 1st. St.) 2nd floor only.

Plans Submitted for Approval:

- Visual Arts Building (Casper College)
- Parkridge Medical 2nd Floor Remodel (E. 2nd St.)
- Women's Discipleship Housing (215 N. Park)

Anticipated projects:

- Old Ridley's Store (Safeway on CY Ave.) Multi-use retail remodel. Majority of building to be Ace Hardware.
- McGinley Doctors Office Bld. (124 E. A St. Old Wells Fargo Onion Bld.) Multi use remodel 1st floor, physical therapy and surgical unit basement.



City Hall COVID Greeter Trends for February 2021

Average visitors per day in February: 54

Busiest weekday for customers in February: Monday (avg. 63 visitors)

Busiest single date in February: Tuesday, 2/16/21 – 70 visitors

Slowest single date in February: Friday, 2/12/21 – 36 visitors

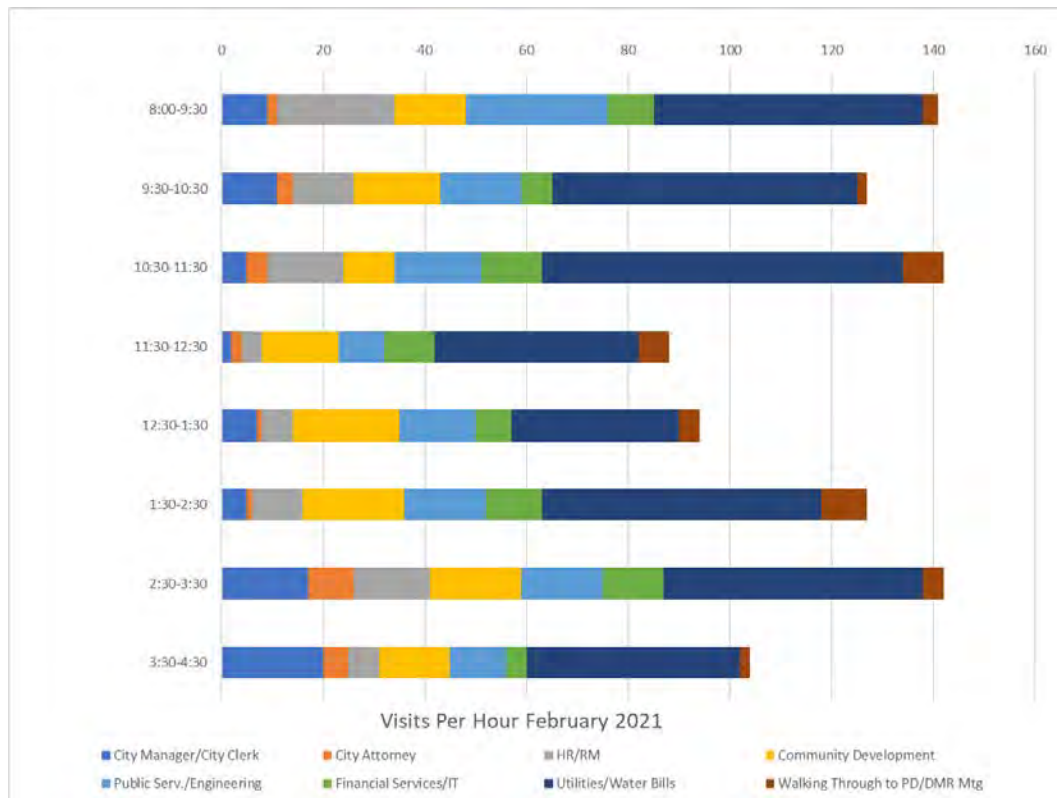
Visitors by Area in February:

2/1/21-2/28/21	Total Visits	Avg Daily	Own Mask	City Mask	Refused Mask
City Manager/City Clerk	76	4	71	5	0
City Attorney	27	2	25	2	0
HR/RM/BAS	91	5	90	1	0
Community Development	129	7	122	7	0
Public Serv./Engineering	128	7	118	10	0
Financial Services/IT	71	4	68	3	0
Utilities/Water Bills	405	23	380	23	2
Walking Through to PD/DMR Mtgs	38	2	35	3	0
Totals	965	54	909	54	2

February mask refusal: 0.21%

The mask mandate went in effect on November 18, 2020. Masks are provided to customers who do not have their own. Clear face shields are provided to those who have a medical condition that keeps them from safely wearing cloth face covering.

Busiest monitored times of the day in February: 10:30-11:30 a.m. and 2:30-3:30 p.m.





We serve to consistently improve the health and safety of our community with skill and compassion.

Casper Fire-EMS

2020 Annual Report

[CFD 2020 Annual Report](#)

[Link for interactive PowerBI format](#)

Letter from the Chief of the Department

In 2020 we responded to 7944 calls for service from five strategically located fire stations. Our Operation's Platoons continue to provide the highest level of service to our Community, while balancing increased service demands and firefighter safety.

Casper Fire-EMS continues to operate under a Class 1 Public Protection Classification through Insurance Service Office (ISO). Class 1 is the highest possible classification and is directly related to our residential and commercial insurance rates.

COVID-19 has forever altered the way we provide service to the community and required additional protections for our firefighters. Administration continues to work with our platoon personnel on contingency plans and programs related to the risks.

The Community Risk Reduction Division was assigned to the COVID-19 Joint Emergency Operations Center to establish Command, Logistics, and Public Information during the early stages of the pandemic. Additionally, our Community Risk Reduction Officers continued to provide inspections, investigations, and plans reviews for the safety of the community.

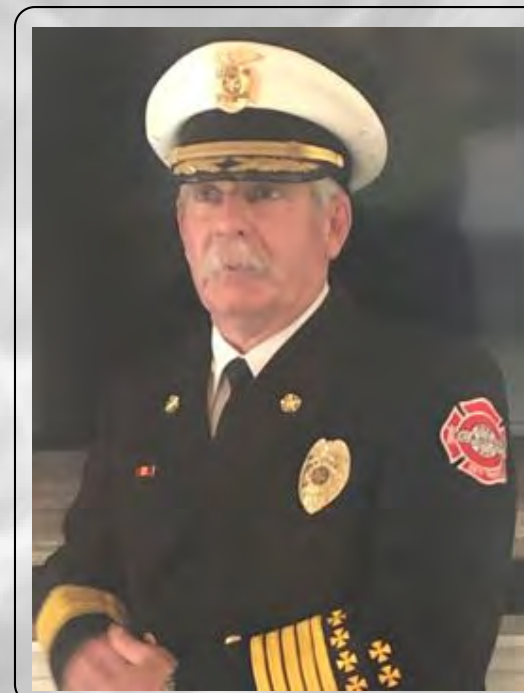
During 2020 the Training Division provided direct COVID-19 oversight and modification of service delivery to our citizens. Internal procedures and precautions were put into place by the Training Division to protect our personnel. Recruit training was conducted for 5 Firefighter Recruits this calendar year. Repairs and updates were completed on the training tower and burn building.

Administrative Support Services purchased 64 sets of bunkers to meet requirements for a second set of bunkers for all personnel to allow for decon and repair of gear as necessary. Drill Tower Project completed resulting in significant improvements to the regional training tower. Scoop stretchers purchased and placed in service to align with current medical direction.

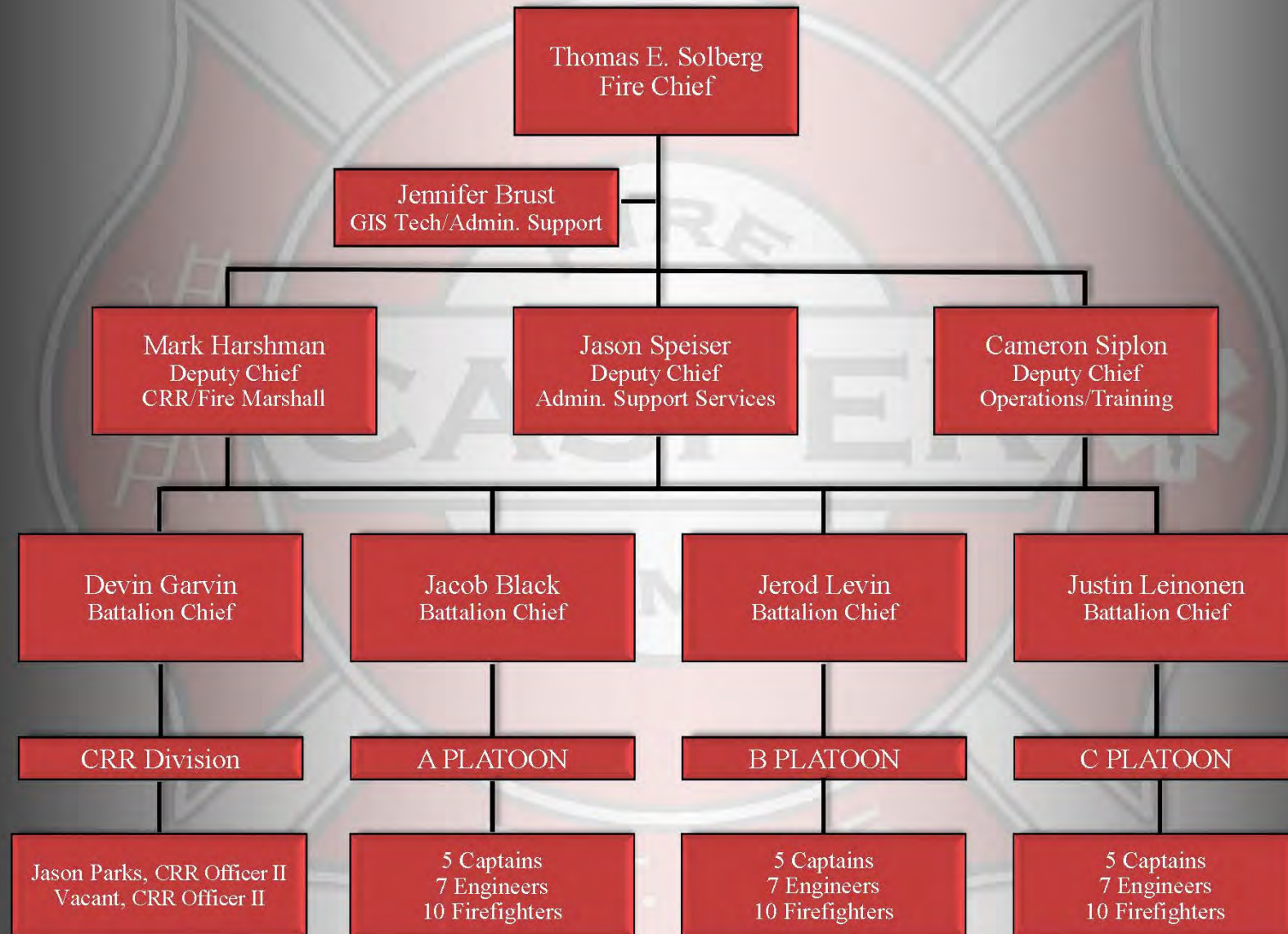
Engine 3 replacement bid accepted and pre-construction meeting complete with estimated deliver January 2022. Installation of Westnet, First-In alerting system scheduled for Station 1 in mid-March 2021. Thermal imaging cameras being evaluated for purchase before July 1, 2021. Top capture Plymovent for Brush 2 scheduled to be installed spring of 2021.

As we move forward, we will continue to modify our service delivery during these challenging times. We will continue to maintain the highest level of service to our community, and provide the highest level of protection to our Firefighters.

Thomas E. Solberg,
Fire Chief



Casper Fire - EMS



Total Incident Responses

7944

2020 Incident Data

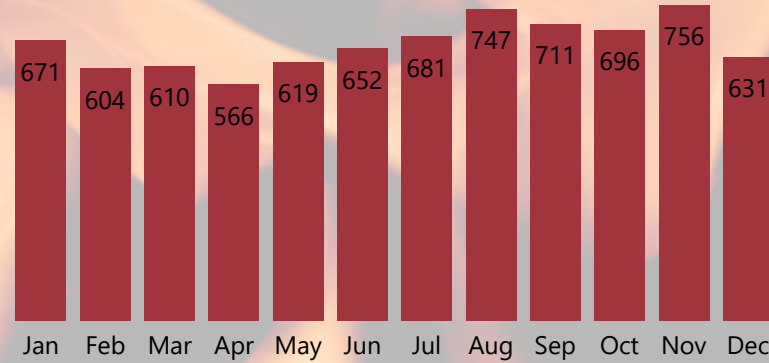
NFIRS Category

- Select all
- False Alarm
- Fire
- Good Intent Call
- Hazardous Condition
- Rescue and EMS
- Rupture/Explosion/Overh...
- Service Call
- Special Incident Type

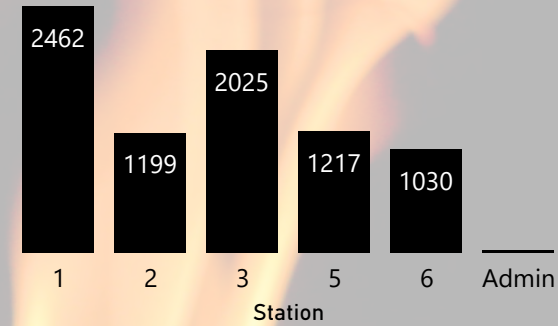
Incident Type Description

Alarm system activation, no fire - unintentional	57
Alarm system sounded due to malfunction	24
Animal problem	2
Arcing, shorted electrical equipment	5
Assist invalid	239
Assist police or other governmental agency	14
Authorized controlled burning	3
Biological hazard investigation, none found	1
Breakdown of light ballast	2
Brush or brush-and-grass mixture fire	12
Building fire	61
Building or structure weakened or collapsed	1
Carbon monoxide detector activation, no CO	8
Carbon monoxide incident	15
Central station, malicious false alarm	1
Chemical hazard (no spill or leak)	1
Chemical spill or leak	5
Citizen complaint	3
CO detector activation due to malfunction	23
Combustible/flammable gas/liquid condition, other	1
Cooking fire, confined to container	15
Cover assignment, standby, moveup	21
Detector activation, no fire - unintentional	36
Dispatched & cancelled en route	891
Dumpster or other outside trash receptacle fire	4
Electrical wiring/equipment problem, other	5
Emergency medical service, other	21
EMS call, excluding vehicle accident with injury	5039
Excessive heat, scorch burns with no ignition	7
Total	7944

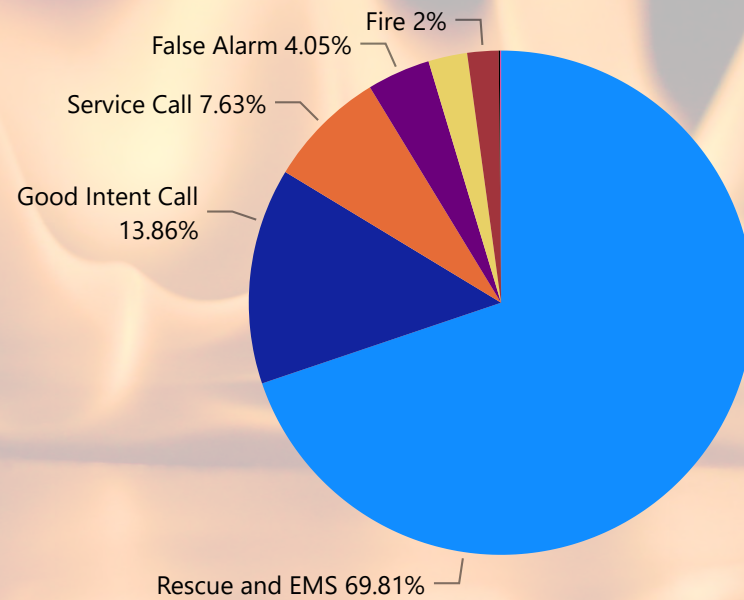
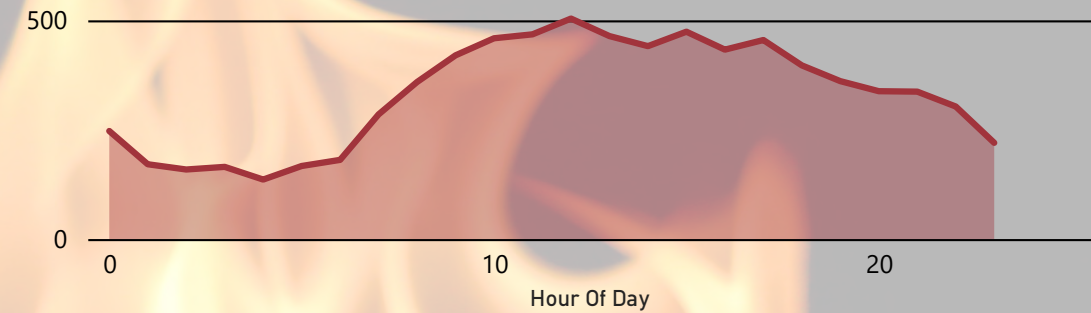
Incidents by Month



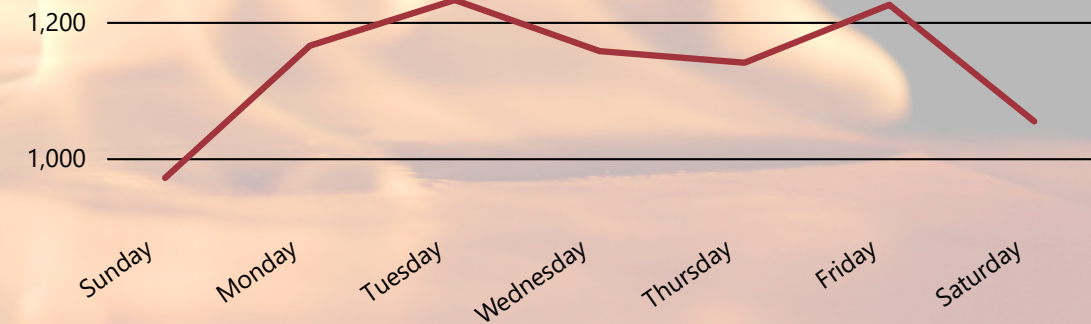
Incidents by Station



Incidents by Hour of Day: 0 (12:00 A.M.) to 23 (11:00 P.M.)

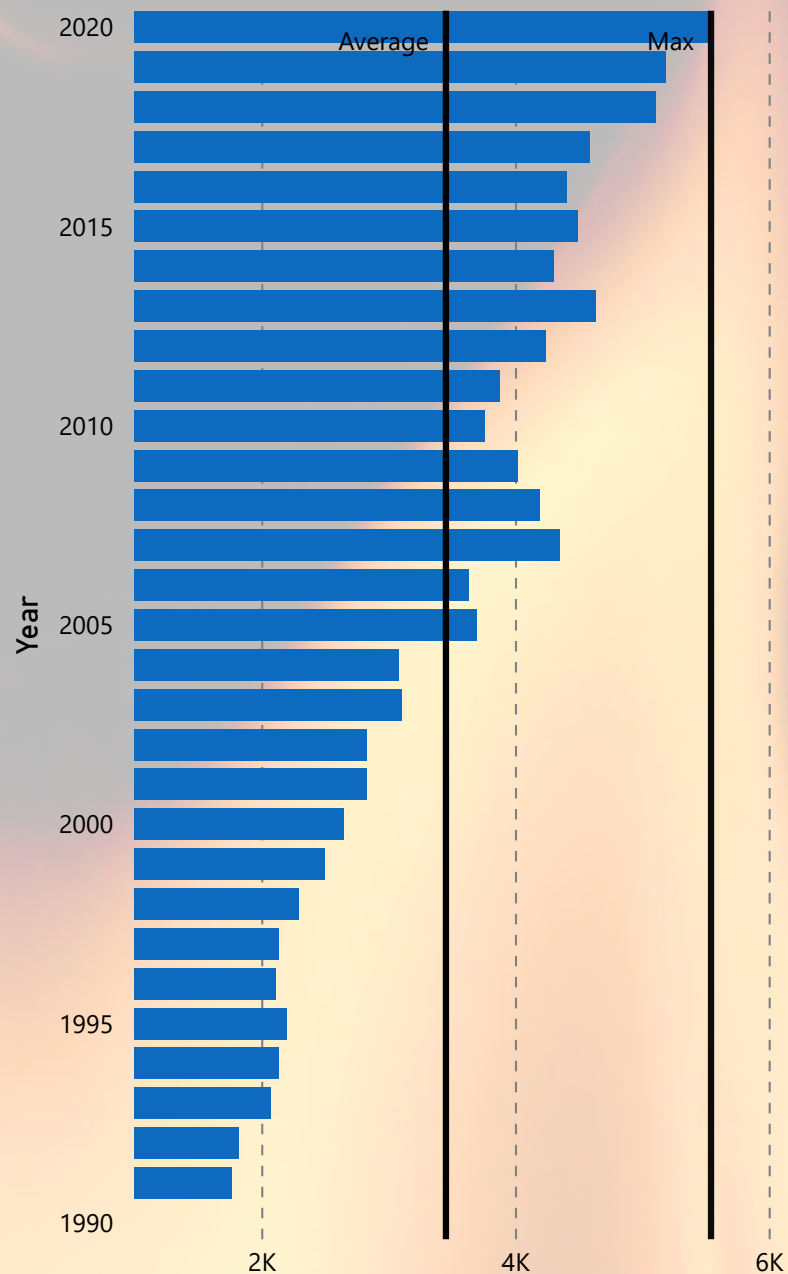


Incidents by Weekday

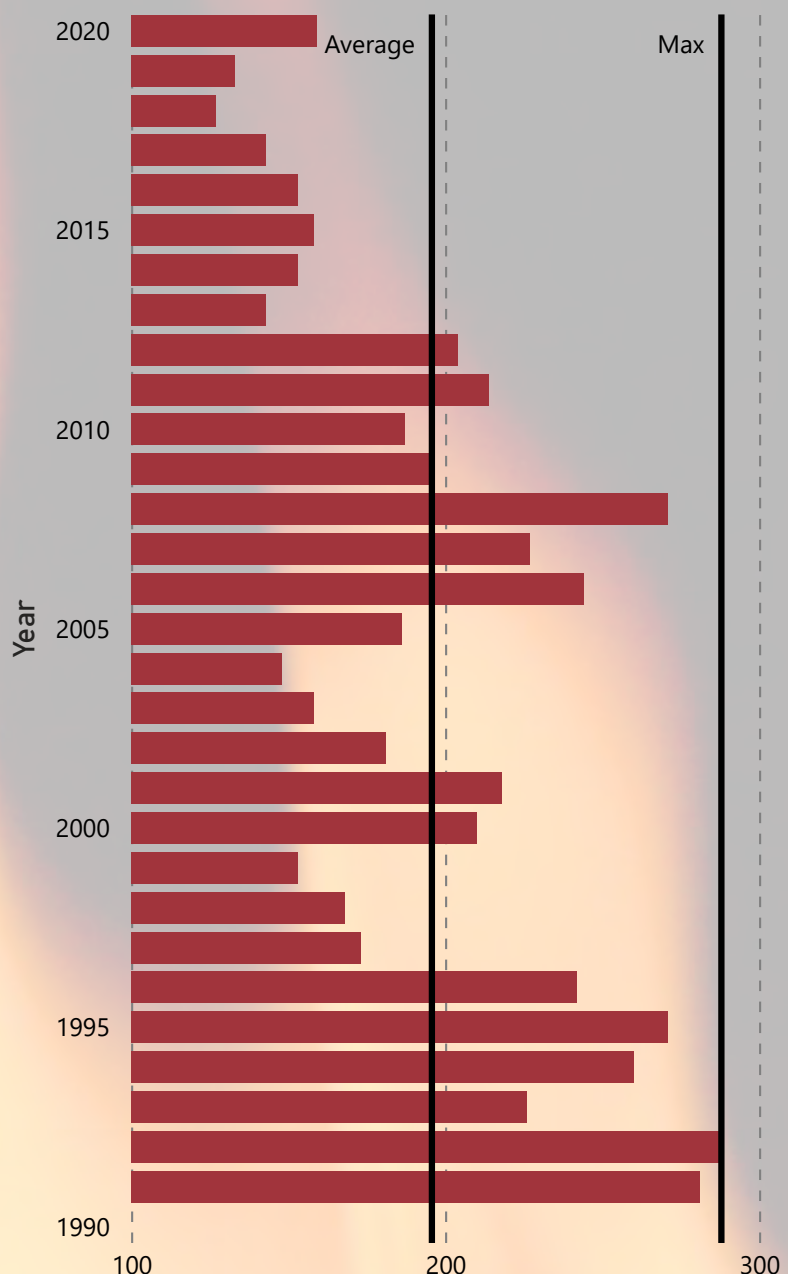


Historic Data

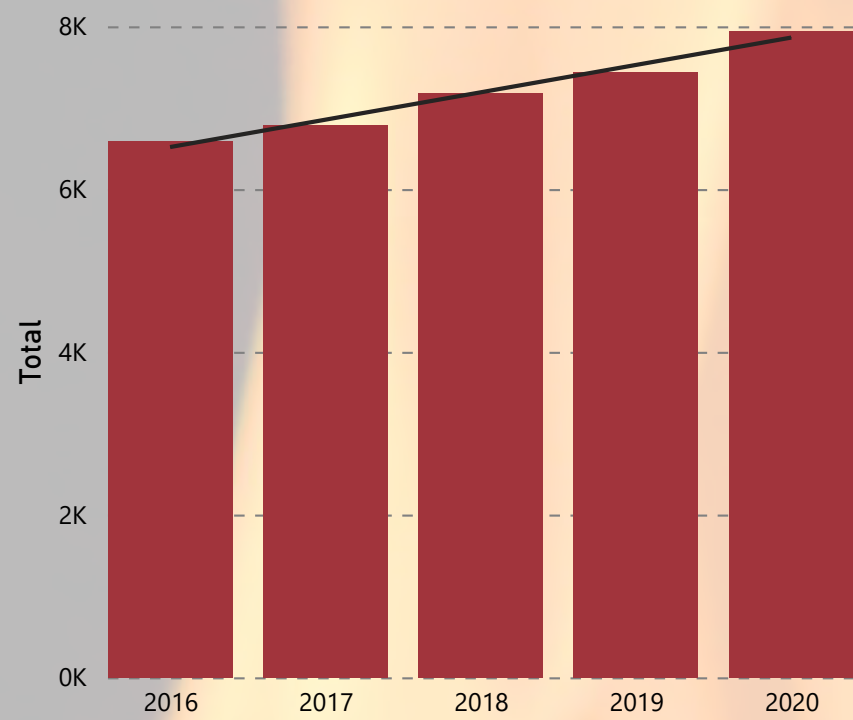
EMS/Rescue



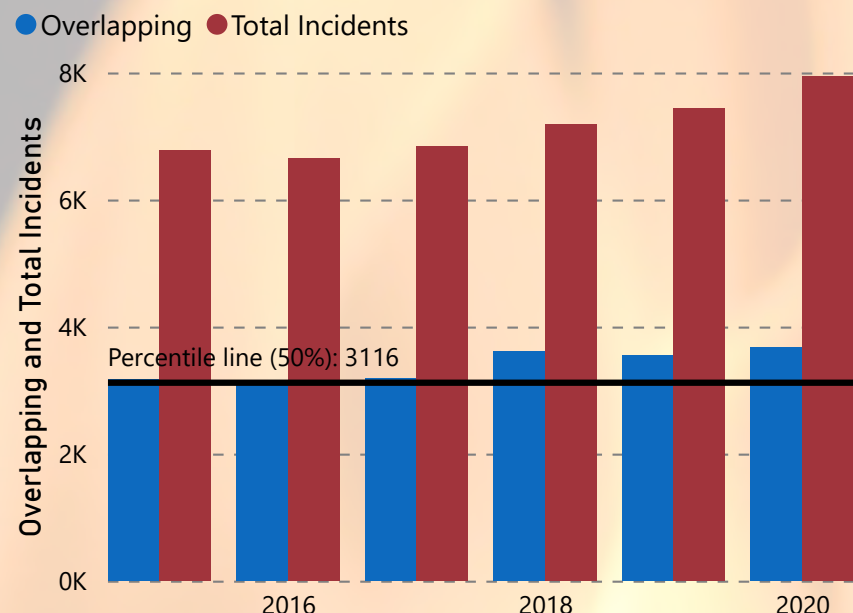
Fire



Incidents - Fire Years



Overlapping and Total Incidents by Year



Average Response Time

5.20

2020 Unit Data

The Casper Fire-EMS Department measures response times from the time a citizen dials 911 to the time the first fire engine arrives on scene. Average Response times are calculated on first arriving, emergent, CFD engines only. More than one unit can respond to an incident

Response Times Percentiles

50%	60%	70%	80%	90%	95%
5.22	5.78	6.47	7.33	9.03	10.82

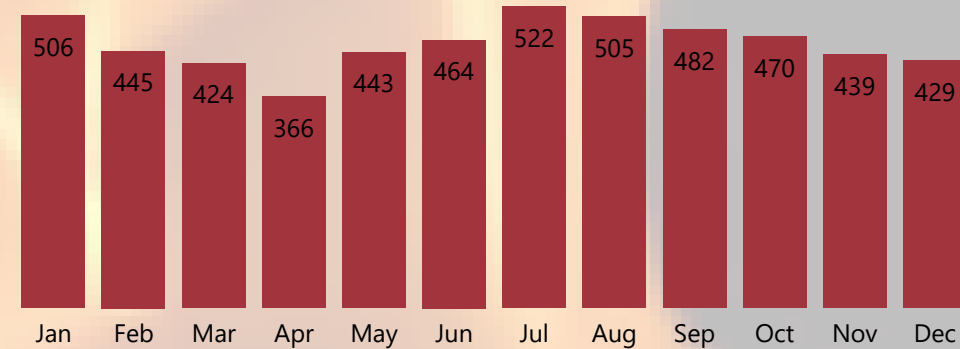
Average Response Time by Unit

Unit	Average Response Time (Min)
E1	4.69
E3	4.74
E5	5.31
E2	5.89
E6	6.68
Total	5.20

Incidents by Unit

Unit	Incidents
BR2	15
BR5	2
BR6	5
E1	1483
E2	640
E3	1458
E32	1
E5	792
E6	603
F1	104
R1	374
T1	17
TRN	1
Total	5495

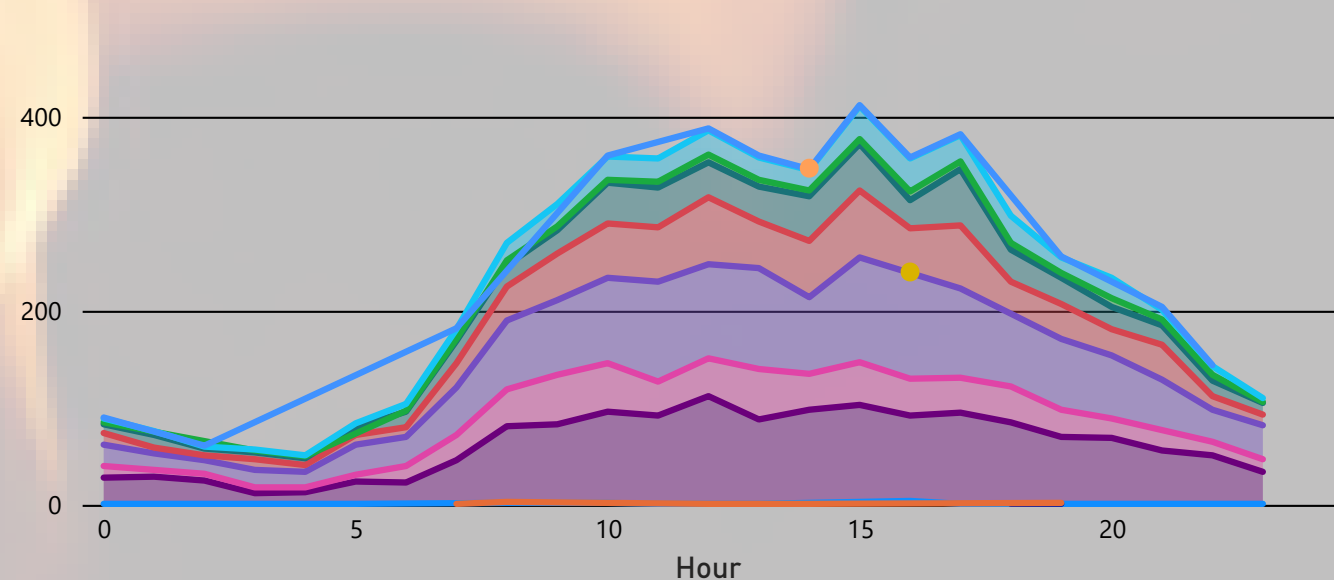
By Month (All Responding Units)



Hour is a number from 0 (12:00 A.M.) to 23 (11:00 P.M.)

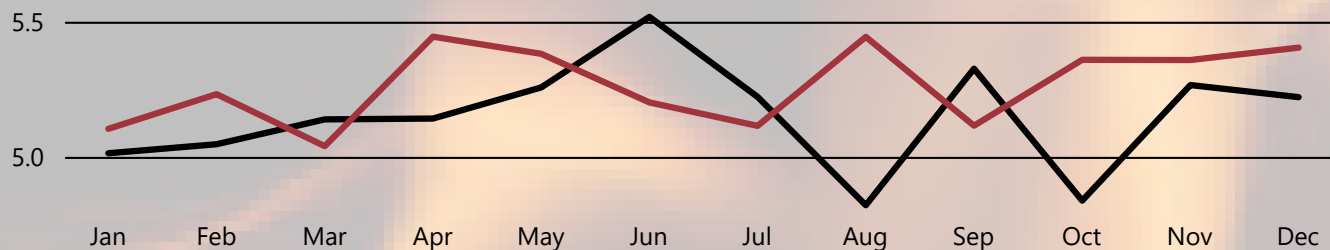
Responses by Time of Day (All Responding Units)

APPARATUS: BR2, BR5, BR6, E1, E2, E3, E32, E5, E6, F1, R1, T1, TRN



Average Response Time (Min) Two Year Comparison

Year ● 2019 ● 2020



Unit ▾

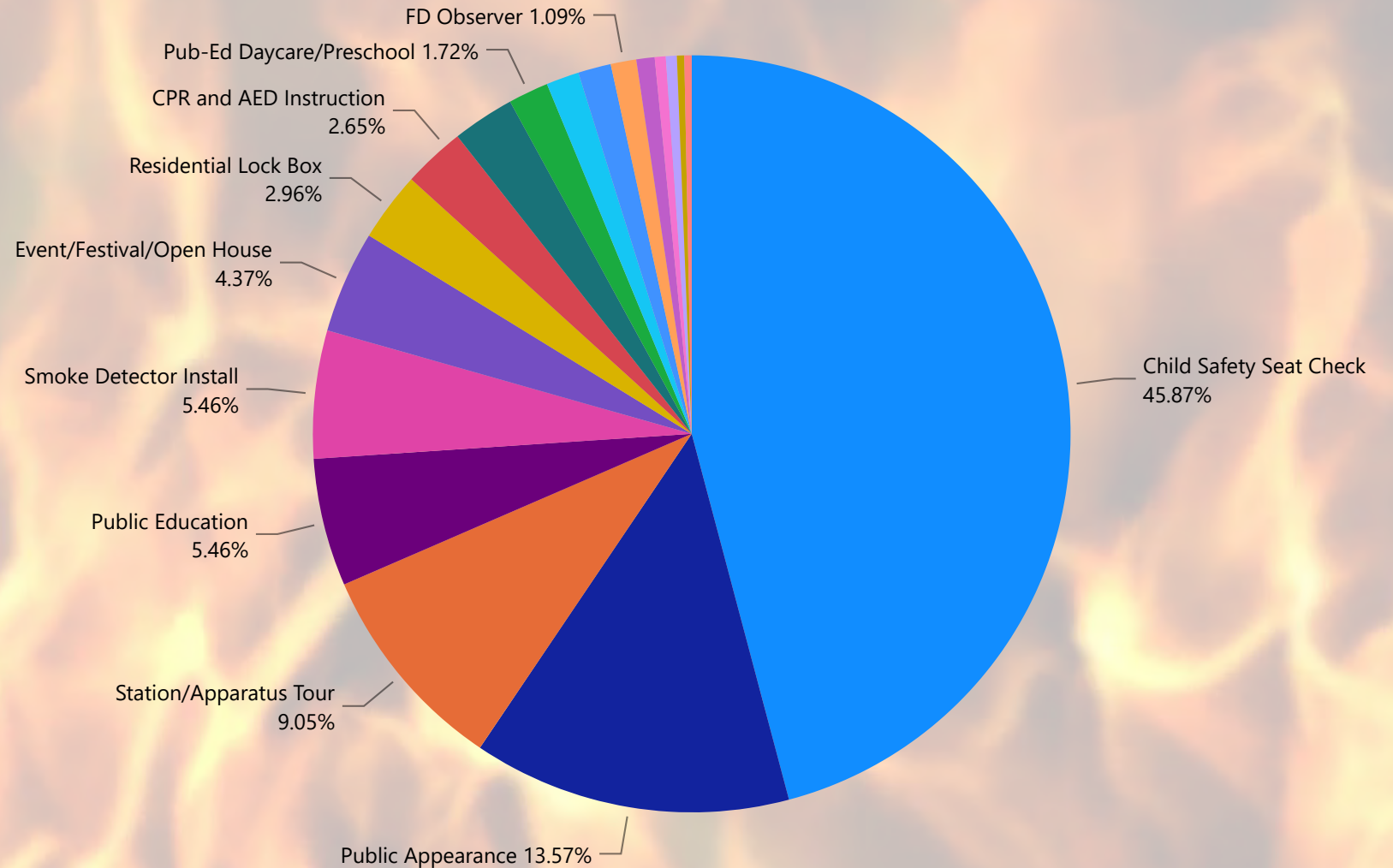
- Select all
- BR2
- BR5
- BR6
- E1
- E2
- E3
- E32
- E5
- E6
- F1
- R1
- T1
- TRN

2020 Public Education

Public Education Activities

Activity	Total
Child Safety Seat Check	294
Public Appearance	87
Station/Apparatus Tour	58
Public Education	35
Smoke Detector Install	35
Event/Festival/Open House	28
Residential Lock Box	19
CPR and AED Instruction	17
Public Information Office Activities	17
Pub-Ed Daycare/Preschool	11
Chimney Brush (Loan/Return)	9
Youth Firesetter Activities	9
FD Observer	7
Knox Box Key Check/Change	5
Pub-Ed Elementary School	3
Pub-Ed Seniors	3
Pub-Ed Business	2
Pub-Ed College	2
Total	641

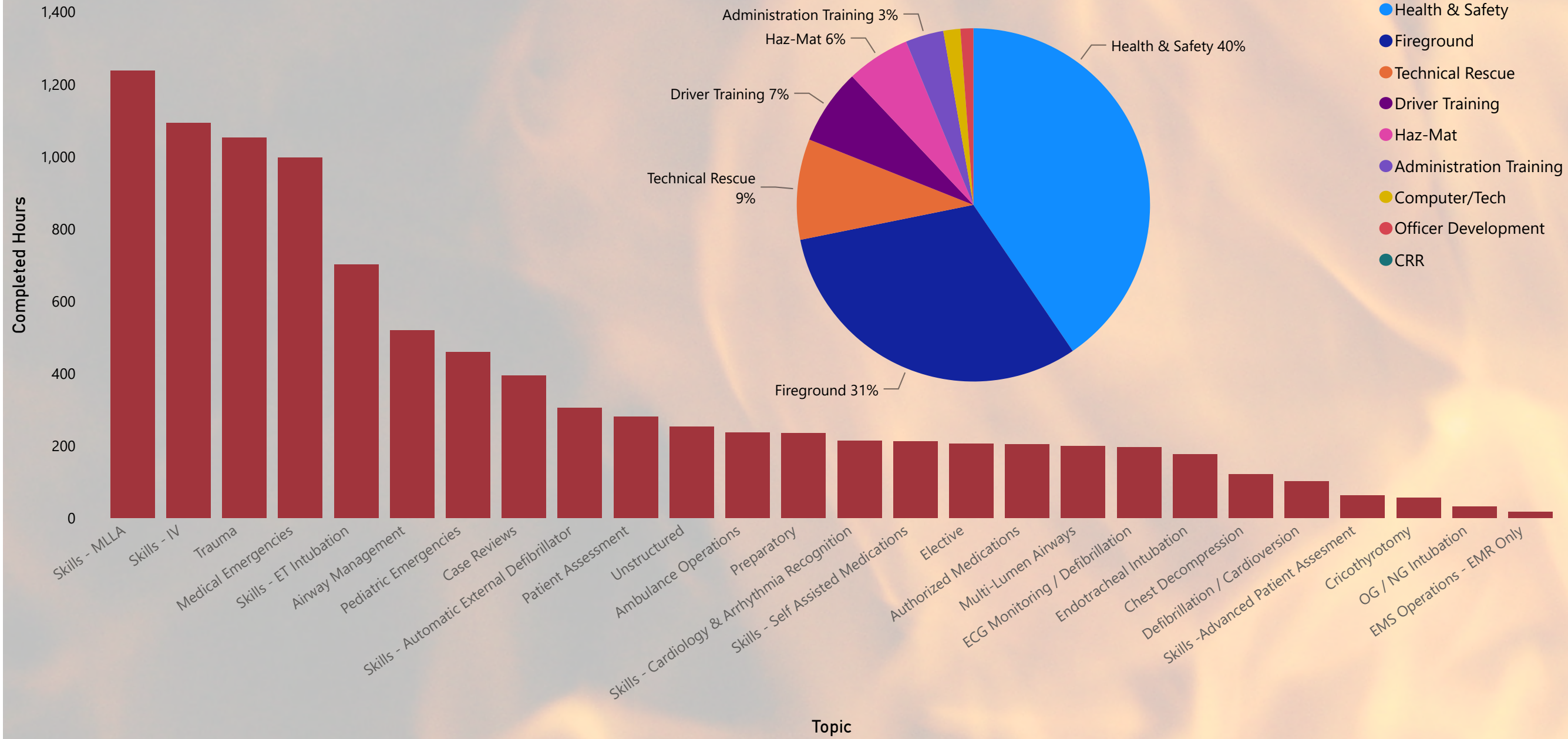
Public Education Activities



2020 Training Report

Training Hours (Excluding EMS)

EMS Training Hours



2020 Occupancy Inspection Report

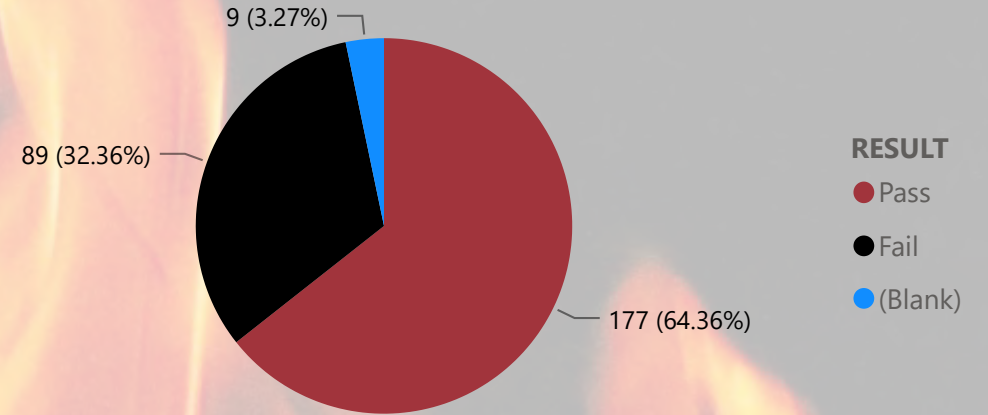
Total Occupancies

604

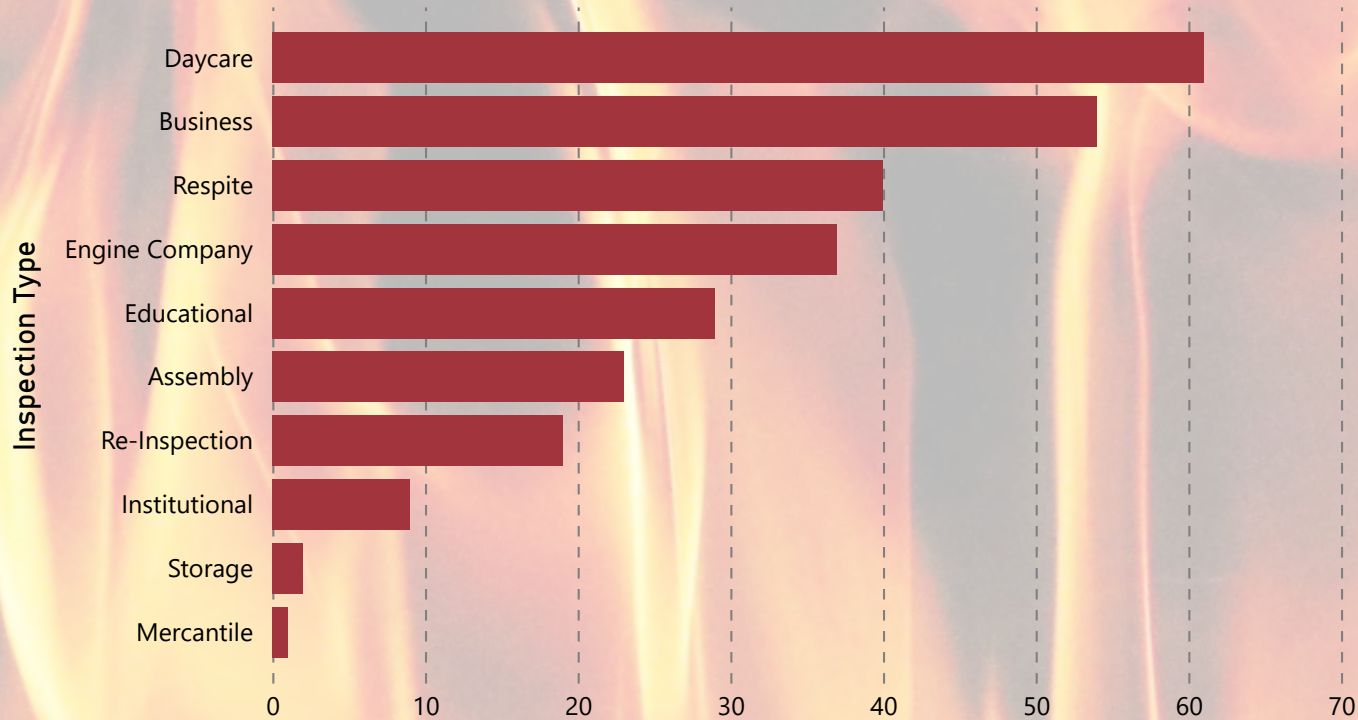
Total Inspections

275

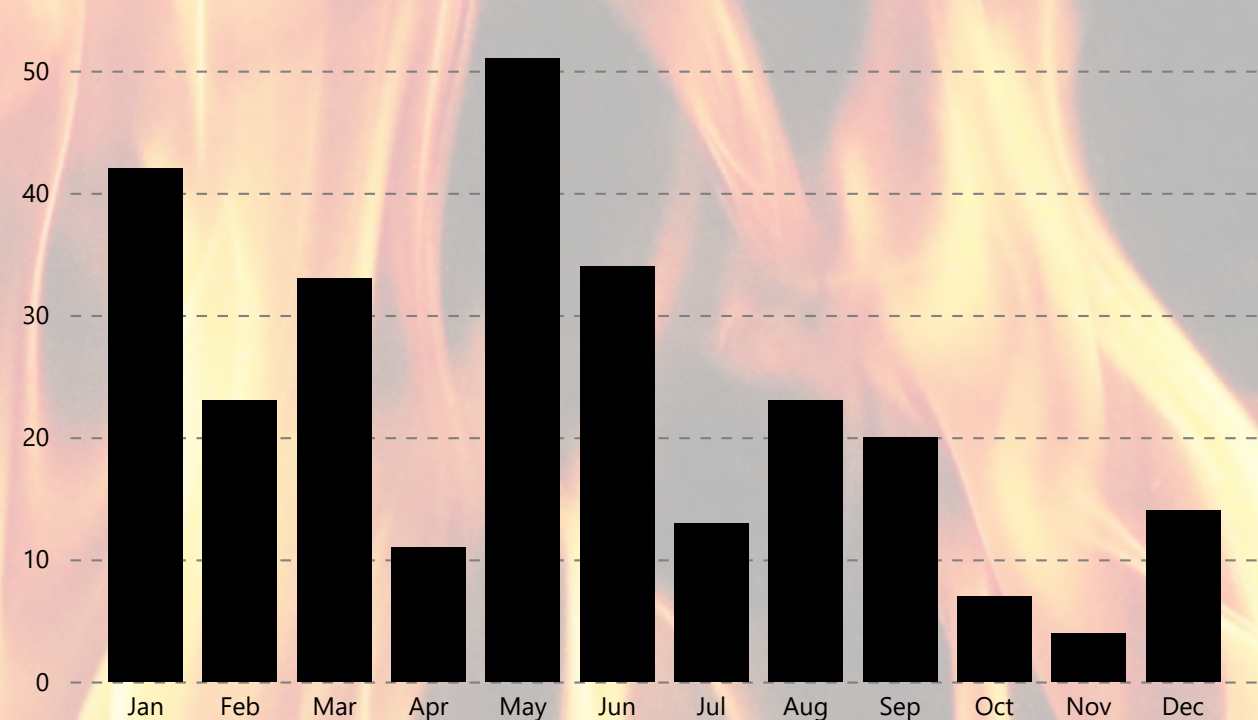
Inspection Results



Total by Inspection Type

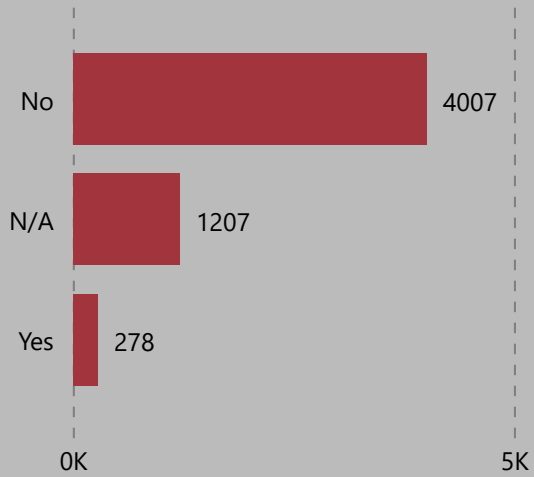


Inspections by Month

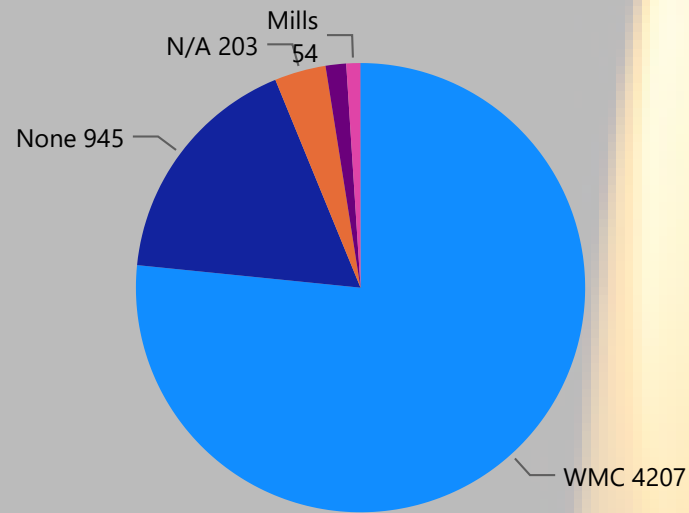


Medical Transport

CFD Assisted in Transport



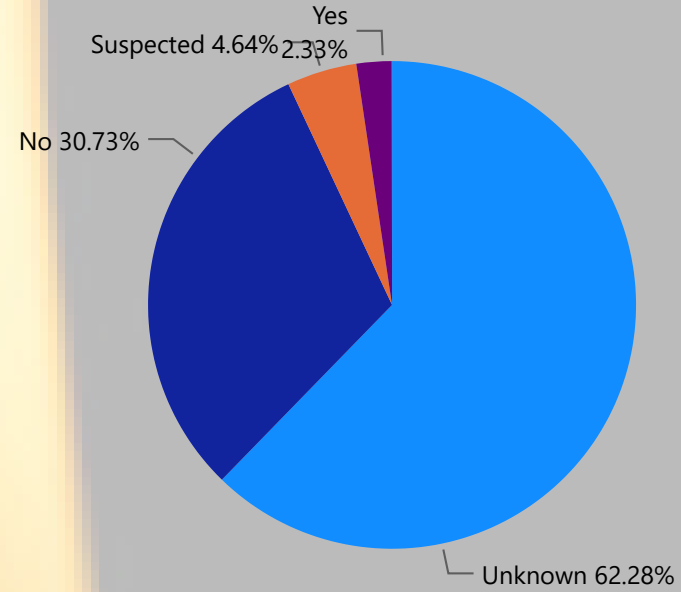
Transports by Agency



Incident Type	Evansville	Mills	N/A	None	WMC	Total	
300 - Rescue, EMS incident, other			1			1	
311 - Medical assist, assist EMS crew		1	1	4	51	57	
320 - Emergency medical service, other			5	9	7	21	
321 - EMS call, excluding vehicle accident with injury	2	77	48	141	754	3968	4990
322 - Motor vehicle accident with injuries		4	3	17	107	164	295
323 - Motor vehicle/pedestrian accident (MV Ped)			2	1	1	4	
324 - Motor vehicle accident with no injuries.		2	14	60	8	84	
331 - Lock-in (if lock out , use 511)			8	1		9	
341 - Search for person on land			2	1		3	
342 - Search for person in water				2	1	3	
353 - Removal of victim(s) from stalled elevator			9			9	
356 - High-angle rescue				1		1	
360 - Water & ice-related rescue, other				1	1	2	
361 - Swimming/recreational water areas rescue			1			1	
363 - Swift water rescue			1	4	5	10	
365 - Watercraft rescue			1		1	2	
Total	2	81	54	203	945	4207	5492

COVID-19

COVID Exposure



Covid ● Unknown ● No ● Suspected ● Yes ● (Blank)

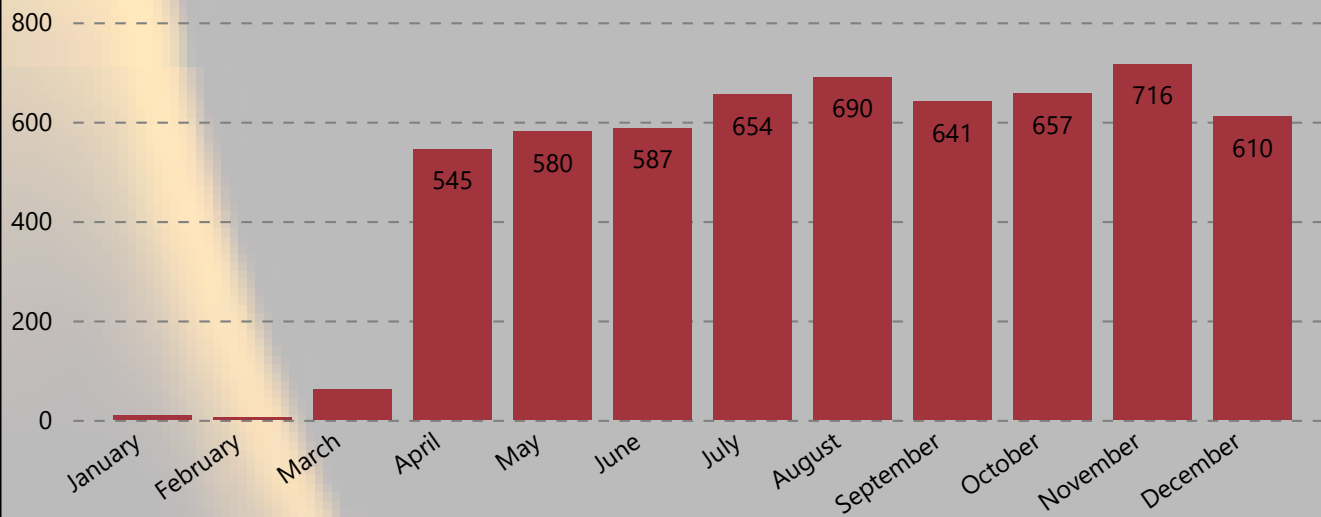
Incident Reports Tracked

5756

COVID Exposures

No	1769
Suspected	267
Unknown	3585
Yes	134
Total	5756

Reports by Month



Casper's Council of People with Disabilities

MINUTES from Meeting Held on Thursday, February 25, 2021 at 11:30 AM
Participation via Microsoft Teams Online

Attendees: Voting Members: Austin Berlin, Chairperson; Nikki Green, Vice-Chairperson; Renate Pullen, Secretary; Zulima Lopez, Treasurer; Maureen Barnes, Ardell Breed, Masha Flinn, Linda Jones, Steven McNichols, Michelle Onstott, John Wall, Bonnie Wilson

Liaisons, Alternates & Guests: Ray Pacheco, City Council Liaison, Matt Kowalski, Jeremy Yates

1. Roll Call – Jeremy Yates with MPO joined the meeting as a guest.
2. Minutes from January 28, 2021 Meeting – Bonnie Wilson made a motion to approve the minutes, and Zulima Lopez seconded the motion. The CCPD members approved the minutes from the previous meeting.
3. City Council Representative to address any City of Casper business that may affect or be of interest to the CCPD: Ray Pacheco reported that the City Council continues to support initiatives coming from this Council.
4. Question & Answer (Q & A) with the City Council Representative: Nothing to report.
5. Old Business:
 - Discuss updates from Committees since the previous CCPD meeting to address established priorities as listed below:
 - o QOL Committee – Zulima Lopez, Chairperson
 - o Public transportation priorities & projects – Jeremy Yates with MPO updated the Council on the status of the transit study. On the Transit Strategic Development Plan there will be a presentation on March 15th on public access channel 142 to look at preliminary recommendations for this plan. In regards to the Public Participation Plan, this will be a guiding document on the MPO engagement with the community. There is a presentation and survey available at gettoknowyourcasperareampo.com, and the survey is extended to March 5, 2021. Zulima will email the council members with this information as well.
 - o Casper City Council is reviewing changes to the city parking manual. There is a proposal to change the annual fee from \$300/year to \$50/year for handicap parking. This will be discussed again on March 9th at the City Council work session. Our Council will support this proposal, and Councilman Pacheco stated that there is broad support by the City Council to reduce this fee. Because it is a work session, there will not be the opportunity to speak, so there needs to be a written statement of support. We can email Councilman Pacheco with any questions or to show support for this.
 - o Public Relations (PR) Committee – John Wall, Chairperson
 - o John provided an update for the PR Sub-Committee. He has posted information on the CCPD Facebook page regarding a snow removal option free of charge to those with disabilities.

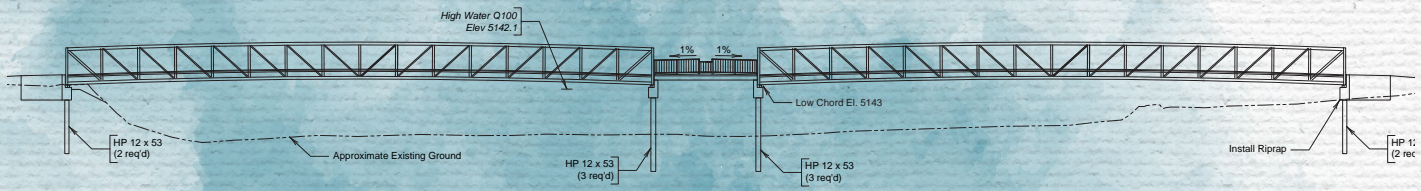
- John mentioned Morphic.org platform that is adaptable to Windows and Mac for those needing assistance with computers and provides a more user-friendly computer platform. Nikki provided additional information regarding it. It is in beta right now. Zulima will review the information prior to posting on the CCPD Facebook page. John will forward the email to Zulima and Austin.
 - Events Committee – Nikki Green, Chairperson
 - Nikki presented an update on the virtual events celebrating Disability Awareness Month in March, 2021. The events calendar is built and ready to go out for the month. Nikki will schedule the posts on Facebook. There will be Facebook Live events on March 4th with Vibes Fine & Performing Arts Center and March 19th with Kenyne Humphrey with Mountain Plaza Assisted Living all focused on music and music therapy. There will be a Facebook live concert towards the end of the month to celebrate which is still being finalized. Nikki discussed the movie, Music, and the controversy surrounding it and whether the Council wants to include this film and discussion in our virtual posts for the month. Michelle, Bonnie and Renate also discussed the movie and how the theme of music is throughout the movie, but they did not want any controversy to cloud the positive messages and themes being celebrated by the Council. Austin suggested incorporating the whole theme of music and music therapy with the film, and include other films so the entire focus is not on the one movie, Music. Other films to highlight could include, Forrest Gump, I Am Sam, Rain Man, The Peanut Butter Falcon, Radio, Mr. Holland’s Opus, Wonder. Nikki will send a Press Release to Zulima today. Nikki shared the header for Facebook with the #MusicUnitesCasper image. Zulima suggested that the Music Unites Casper theme be included in the calendar that is being wrapped up by the fundraising sub-committee. Mo asked about including disability service providers in the virtual events, and Nikki relayed that one of the musicians in the concert is from I-Reach, and this event is open to individuals with all types of disabilities, not just developmental disabilities. We want to include all individuals with disabilities to participate in the virtual events and celebration of awareness.
 - Fundraising Committee – Linda Jones, Chairperson
 - Calendar Fundraising Project Update – Linda provided an update on the project. She will be able to advertise the sale of the calendar on her apartment building bulletin boards. She hasn’t heard back from the Senior Center yet on the sale of the calendar, and Linda said she will go sell them if needed during a lunch hour. Smith’s is not able to sell them due to their corporate office requirements. John reached out to the Wyoming Medical Center gift shop and they need to have their HR department or Director review the calendar first. Gas stations near the hospital will sell it. The updated calendar collage was presented with screen sharing for review by the CCPD. The calendars should be ready by early March. 100 calendars will be printed by Mountain States Lithographing. The CCPD will advertise the sale of the calendars on the CCPD Facebook page when they’re ready.
6. New Business:
- Financial Report – Presented by the Treasurer – The Financial Report is unchanged. There has been no additional revenue received or expenses incurred to date.

- Austin reported she was contacted by Ellen Gerst with the Casper Star Tribune about an article regarding civic engagement. If anyone would like to be included, she would like to know what civic engagement means to you. Austin will forward Ms. Gerst's contact information via email. Ms. Gerst would like photos or a photo of our Council, but it is difficult as we aren't meeting in person. Masha volunteered to help in any way she could. Mo also expressed interest.

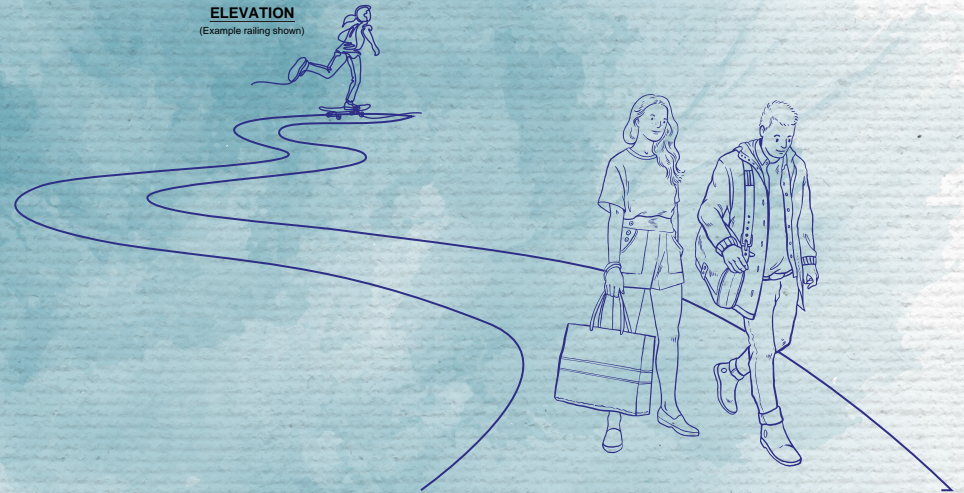
The meeting adjourned at 12:30 PM. The next scheduled meeting will be held online through Microsoft Teams and is scheduled on March 25, 2021 at 11:30 AM.

Minutes taken by: Renate Pullen, Secretary

Connecting PEOPLE to PLACES



ELEVATION
(Example railing shown)



“I am proud to be a member of the Platte River Trails Trust Board because trails do so much for the community to provide residents and visitors with a quick and easy way to get exercise and fresh air. The North Platte River is an amazing asset for our community and the River Trail allows people to enjoy it to the fullest.”

**David Hough,
Board President**



BOARD OFFICERS

David Hough
President

Debra Swedberg
Vice-President

Chris Smith
Treasurer

Nat Steinhoff
Secretary

Clarke Turner
Past President

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Kathy Blair
Jeff Bond

Eric Easton
Bruce English

Nick McNamee
Pam Mills

Bart Rea
Eric Ruckle

JoAnn Skeim-True
Keith Tyler

EX-OFFICIOS

Tim Cortez
Jeff Goetz
Donna Hoffman
Jolene Martinez

EXECUTIVE DIRECTOR

Angela Emery

Dear **FRIENDS,**

We will likely remember 2020 as a year of hardship and sadness, but there were bright spots to be found this past year, many of which were in nature and on our community trails. During the darkest times of quarantine, when gyms and indoor gathering places were shut down, people found refuge in the North Platte River corridor, walks with family on the River Trail or other City trails, and even a few socially distanced meetings with friends on the Pumphouse patio. Thanks to our digital trail counters we were able to quantify this vast increase in trail usage during 2020 (see p. 5). The Platte River Trails organization hopes that 2020 taught us all how important access to safe and accessible trails and the great outdoors are to our physical and mental health.

Despite the pandemic, 2020 was productive for the Platte River Trails. We were sad that the in-person Spring Clean-up and Riverfest were canceled but we forged ahead with planning and fundraising for projects we will implement in 2021 and 2022 (see p. 6). We completed design and permitting for the Morad Park to Mountain Plaza Shopping Center Trail. We received a cornerstone grant from the Wyoming Department of Transportation TAP program for the Paradise Valley to Robertson Road Bridge. The inaugural year for our Art for the Trails public art exhibition was a huge success, thanks to so many talented and generous local artists, that resulted in a fantastic new, permanent Book Arch sculpture in Amoco Park. We also planned and implemented major reconstruction of some of the oldest sections of the River Trail and extended the trail to Riverview Park in North Casper.

We would like to thank our partners and donors who make our work possible including City of Casper, Council and staff, the Wyoming Department of Transportation TAP program, the Casper Area Metropolitan Planning Organization and the many foundations and individual donors who contribute to our projects and programs. Here's to a productive 2021!

Angela Emery
Executive Director

20
20

AN *Unforgettable* YEAR

- Hosted our Annual Meeting on February 15, 2020
- Hosted our first Virtual Spring Clean-up
- Hosted the Art for the Trails exhibit featuring 12 works of temporary art installed on the trail from the Pumphouse to the Derrick
- Promoted the Virtual 2020 Riverfest with our partner, Casper Rotary Club
- Hosted 4 Wyoming Trails Summit Webinars, in place of our in-person Trails Summit, with our partner Wyoming Pathways
- Completed the design and easement acquisition for the Morad to Mountain Plaza Shopping Center Trail
- Received a \$500,000 grant from the WYDOT TAP program for the Paradise Valley to Robertson Road Bridge and moved forward with design and fundraising.
- Completed major maintenance on the River Trail and constructed an extension of the River Trail from the Casper Soccer Complex to Riverview Park in North Casper.



TRAIL Usage

During the quarantine in March 2020 we recorded an **exponential increase in trail use** when schools closed and gyms and gathering places shut-down.

April 2020

TRAIL USE WAS UP

200%

At the Pumphouse

Over 2019

40%

At Crossroads

Over 2019

May 2020

TRAIL USE WAS UP

65%

At the Pumphouse

Over 2019

35%

At Crossroads

Over 2019



Connecting PEOPLE to PLACES

- Put the Morad Park to Mountain Plaza Shopping Center Trail out for bid in early 2021 and construct in late spring
- Host our first Virtual Annual Meeting
- Upgrade technology for the Tate Pumphouse
- Contribute funding for bump-outs for the Poplar Street Bridge construction slated for 2021
- Host our signature events again, including the Spring Clean-Up, Art for the Trails Opening Reception, and 2021 Riverfest
- Complete design and fundraising for the Paradise Valley to Robertson Road Bridge





A Vision FOR CONNECTION

THE PLATTE RIVER TRAILS TRUST BOARD IS KNOWN FOR BOLDLY ENVISIONING AND IMPLEMENTING PROJECTS AND PROGRAMS. IN 2021, OUR ORGANIZATION WILL BEGIN THINKING STRATEGICALLY ABOUT OUR GOALS FOR THE NEXT FOUR YEARS AND BEYOND.

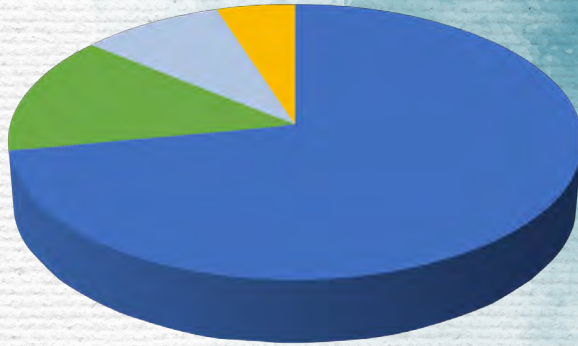
- Casper Rail Trail to Edness Kimball Wilkins State Park
- Rim Rock Recreation Area
- Bryan Stock Trail Ponds
- Downtown Riverbend Park
- And more...



The Platte River Trails Trust

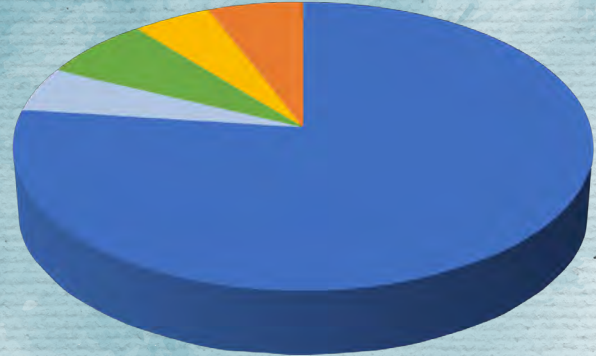
relies upon donations from individuals, businesses, grants, and public funds to achieve our mission. Our volunteer Board commits personal time, talent, and resources to our projects via pro-bono services as well as monetary donations. We are a fiscally conservative organization that is financially sound and committed to expanding our community's trail system and maintaining our existing trails through an Endowment we hold with the Wyoming Community Foundation.

2020
Expenditures



- Construction of Projects & Fixed Assets - 72%
- Program Services - 14%
- General & Administrative Costs - 9%
- Fundraising Costs - 5%

2020
Revenue Sources



- City & County One-Cent Funds - 77%
- Other Grants - 5%
- Board Contributions & Fundraising - 7%
- Endowment Distributions - 5%
- Other Donations & Income - 6%

WE ARE GRATEFUL FOR OUR *donors & partners*

who recognize the important role trails play in our quality of life, our regional tourism industry, as well as business recruitment and retention. Businesses and workers are seeking to live and do their work in communities with first class trail systems that provide great opportunities for non-motorized travel and recreation.

PARTNERS

CARES Act Grant
Casper Metropolitan Planning
Organization
City of Casper
Rotary Club of Casper
Wyoming Department of
Transportation TAP

\$10,000 - \$3,000

Bart Rea
Chris & Sharon Smith
Dr. Mark & Caryn Dowell
Janet & Bill Chambers
Keith & Diane Tyler
Williams, Porter, Day & Neville, P.C.
Wold Foundation
Wyoming Community Foundation

\$2,999 - \$1,000

Andreen Hunt Contractors, Inc.
Casper College Foundation
Dr. Todd & Nancy Witzeling
Dr. John & Judith Bailey
First Interstate Bank
Foss Enterprises
Goodstein Foundation
Hilltop National Bank
Hodder Investments
Hugh Jenkins
John Kerns
Jonah Bank
Kate Sarosy & Scott Sissman
Kathy Blair
O'Dell Brewing Company
Richard Wagner
Rocking K Development Inc
Shane & JoAnn Skeim-True
Terry & Del Johnson
Thomas & Kathleen Creager
Worthington, Lenhart & Carpenter, Inc.
Wyoming Machinery Company
Wyoming Medical Center



\$999 - \$500

Angela & Stephenson Emery
Black Hills Energy
Blue Cross Blue Shield of Wyoming
Casper Windy City Striders
Craig & Patsy Smith
Denise R. Prugh, DDS
Everett Maynard, DDS
Fred & Kim Devore
Hein Bond, LLC
Jim & Ann Ruble
John Jorgensen
John Smith & Joan Caldwell
K & M Pet Products
Kenneth & Cathy Schulte
Lenhart, Mason & Associates
Leo Riley & Co.
Pamela Mills & Jim Miller
Pepper Tank Contracting Co.
Postal Management, Inc.
RBC Wealth Management
Rebecca Sedar
The Table
Tom & Laurie Reese
Wayne & Stacie Heili
William Chambers
Wyoming Wound Care Center, PC

\$499 - \$100

Alan Vandeventer
Barbara Walker
Bill & Lisa Mixer
Bruce & Linda English
Clarke & Holly Turner
Crowley Fleck, PIIP
Dale E. Bohren &
Susan Anderson
David & Diana Hough
Dennis & Teresa Bay
Dino Wenino
Donald & Loretta
Bentz
Dorothy & Rick
Reimann
Double D Foundation
Elizabeth Becher
George & Gayle
Benson
Governor Michael &
Jane Sullivan
James Brown
Jeanne Leske

Joan Henley
Jolene Martinez
Joni & Ronald Kumor
Katy & Tim Havasi
Leonard Garcia
Linda Nix & Neil
Short
Lorraine & Charlie
Powell
Paul Genetti
Rebecca Sedar
Robert Moenkhaus
Ronald Wright
Shawn Mammon
Steve & Barbara
Shellenberger
Steve & Libby Kurtz
Steve & Helen Brown
William & Kristy
Thompson
William & Susan
Heiss

\$99 - \$25

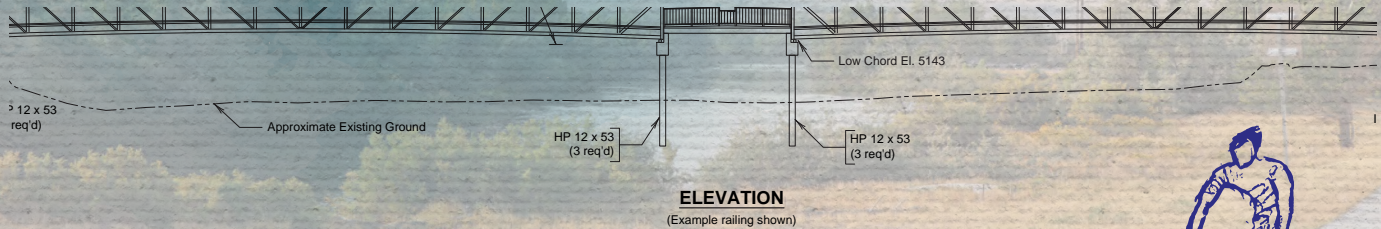
Amazon Smile
Barbara Bentzin
Beverly Mathison & Doug McLaughlin
Daniel & Cris Galles
Daniel Staight
Desert, Peaks and Prairies
Donald Whitney
Gene & Deb Theriault
Hilery Lindmier
James & Cindy King
Jane A. Ifland
Janet Hayek
Jennifer & Bucky Walker
Jerry & Colleen Larsen
Kimberly Mazza
Mark Hopkins
Neil Larsen
Network for Good
Patricia & William Ward
Paul Brutsman
Robert Homer
Stuart & TimAnn Day
William Bays

Thank You
TO OUR
SPONSORS



20 | 21 | EVENTS

- **SPRING CLEAN-UP:** Saturday, May 29, 2021
- **ART FOR THE TRAILS EXHIBIT OPENING:** Friday, July 2, 2021
- **RIVERFEST:** Saturday, August 21, 2021



307.577.1206 | P.O. BOX 1228
PlatteRiverTrails.com

TATE PUMPHOUSE TRAIL CENTER, 1775 W. FIRST ST., CASPER, WY 82601

From: Wyoming Food Bank of the Rockies <WyomingFoodBankoftheRockies@mailman.bloomerang-mail.com>

Sent: Wednesday, March 3, 2021 9:27 AM

To: Renee Jordan-Smith <rjordansmith@casperwy.gov>

Subject: Wyoming Pop-up Pantries



Press Release for Immediate Distribution

Pop-up Pantries

In an effort to get as much fresh produce and milk out to Wyoming households currently experiencing food insecurity, Wyoming Food Bank of the Rockies is scheduling "Pop-up Pantries" during the month of March. The need continues to be great. These "Pop-Up Pantries" are created in conjunction with our local partners and community leaders.

Because of Wyoming Food Bank of the Rockies' desire to continue our regular food distributions across the state, careful consideration went into identifying the Wyoming areas in greatest need of additional food. Working with our local partners in these areas, the following schedule was developed.

Casper	Poverty Resistance	March 5th	Call (307) 262-6528 for details
Cody	Stampede Fairgrounds	March 9th	11 am to 1 pm
Gillette	Salvation Army	March 16th	Call (307) 682-6982 for details
Laramie	TBD	March 19th	11 am to 1 pm

In order to accomplish this, it will take community support as well. If you're interested in helping us share the news of these Pop-Up Pantries, in supporting the cost of these efforts, in volunteering at these events, or learning more; please reply to this email.

If we all lean in, we can accomplish great things. We look forward to hearing from you.

Our Contact Information

Wyoming Food Bank of the Rockies
PO Box 1540
Evansville, WY 82636-1540
307-265-2172
<http://www.wyomingfoodbank.org>

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From: Roehr, Mary <Mary.Roehr@charter.com>
Sent: Tuesday, March 2, 2021 12:48 PM
Subject: Charter Spectrum Channel Lineup Changes

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello.

Charter Communications/Spectrum is making changes to our residential channel lineup for customers in your community.

PROGRAMMING	CHANGE
Filipino Channel	Transition to HD from SD
Zee TV	Transition to HD, removal of the SD feed when the HD is launched

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

Please contact me should you have any questions.

Sincerely,

Mary Roehr



Mary Roehr | Director, Government Affairs, Colorado, Montana, Wyoming | C: 406-671-7956
951 W. Custer Ave. | Helena, MT 59601